**cSBd**

**fnukad 24@01@2025**

A Meeting was organized on 24.01.2025 Friday in the Principal office, ……… the new Principal respected Dr. Suchitra Gupta madam to reframe the committees for ten Attributer of NAAC Accreditation and to discus …….. developmental issues.

The following points were discussed and decisions were dulling the meeting :-

1. A new committee has been framed for the 10 attributes of NAAC accreditation for the preparations of the upcoming fourth cycle of NAAC.
2. A one day workshop on ten attributer of NAAC accreditation has been scheduled on 25.01.2025, Saturday. The resource person of the workshop will Dr. Prashant Shrivastava, Head, Dept. of Geology, Govt.VYT PG Autonomous College, Durg.
3. All the department are to be …….. regarding.
4. Revising the Po/PSO/CO displayed in the department as per NEP 2020 new curriculum.
5. Information of all the committees cells and department should be updated in the institutional website.
6. Faculty name boards are to be updated by each department.
7. All the departments should complete all the files/registers; teaching diaries, attendance registers annual reports, best practices, etc. and produce it when the IQAC team visits.
8. Department name plates are to the prepared and displayed property.
9. LED Display Panel is to repaired.
10. Green House in the botanical garden is to the made functional.
11. The list of Internal complaints committee (ICC) with their contact details are to displayed.
12. All the gardens are to be …. With medicinal and rare plants by the chemistry department.

(b) Botanical garden is to maintained by Botany department.

1. Centralized parent Teacher’s meet and alumni meet are to be organized. The Parent Teachers association is to be framed.
2. Staff Job is to be formed
3. Donations are to be sought fess developmental walks if college.
4. The central lab instruments for soil and water testing are to be maintained and efforts should be made to generate revenue.
5. The plagiarism software has to be reverted and the faulty should be motivated to use it.